



***Guidance notes to be read in conjunction with application for membership for the year
1st April 2016 to 31st March 2017***

1) Membership Categories

(The relevant date to determine appropriate category is 1st April 2016)

Please note that fees for all categories (except J below) include an LTA club affiliation fee, as well as free membership of Croxley Guild of Sport. The fees do not include membership of British Tennis, although at present this is free for club members.

A – Senior Full - gives full membership rights, including access to all senior social sessions, eligibility to enter principal club tournaments, and to represent the club in team competitions.

H – Senior Associate - is designed for those who are learning the game, who seek to improve their game by coaching and by playing with others of similar standard during specified social playing times. Senior Associate members may not play in Saturday morning social, enter the Summer annual club championship or represent the club in team competitions. Senior Associates can enter the annual Winter Championship.

C – Midweek - allows play from Monday to Friday only until 4pm. New members joining in this category are eligible for a **25%** discount in year of joining, thereafter the full fee will become payable.

B – Young Adult - Gives full membership rights to those aged between 18 and 25. Designed for those members who are not in full time education, perhaps those returning from University or in their first job and looking to return to CTC.

D – Full Time Student (18+) Category for full time students as classified by Herts County Council - A person who takes more than 12 credit hours, or the equivalent, at a post-secondary institution in a school term.

For students currently at University and not living at home, you may reduce your fee by 50% from £86 to £43, please make a note of this on the form. Any family discount should also be reduced by 50% to £10

E – Junior (aged 14-17)

F – Junior (aged 9-13)

G – Junior Associate (aged 8 and under)

(Note - The Committee may decide from time to time to categorise certain Junior Members as Approved Juniors. Approved juniors may play under the same arrangements as Senior Full Members and in competitive events except as detailed by the Committee. Members categorised as Approved Juniors will be advised of this in writing).

J – Transferrable Visitor (formerly carer) – this allows an adult to play with their junior son or daughter when courts are available. This is not a bona fide membership category and provides visitor status only. This is transferrable between family members. All other membership categories have court priority.

K – Winter Membership – Offers full time membership benefits for those that only wish to join CTC between 1st October and 28th February.

2) Information Requested

For each member, please enter all requested information for each member within your family.

British Tennis Membership Number – The LTA encourages all members to join British Tennis, membership of which is currently free. Eligibility for our club's Wimbledon ballot is likely to be restricted to British Tennis members only. In addition, entry to tournaments by junior members may also be restricted to British Tennis Members. If you have joined, please enter your membership number. If you haven't, more details are available from the LTA website - <http://www.lta.org.uk/Membership> . Forms are also available in the clubhouse, or by contacting the LTA directly on 0845 873 7202.

E-mail – E-mail – It is the Clubs Policy to communicate with Members regarding a range of Club related matters, via email. The Club Committee have determined that the cost and additional administration burden upon Club Officers is unreasonable if alternative methods (e.g. post) are employed. By signing the Membership Form all Members agree to this Policy.

Phone – It is the Clubs Policy to allow your telephone number to be displayed in the Clubhouse in relation to Club matters, to enable other members to contact you in respect of Club activities. By signing the Membership Form all Members agree to this Policy.

Photo – (and similar electronic media) – It is the Clubs Policy to allow (with the prior approval of the Club Committee) photographs, etc, to be taken during Club activities and for these to be used by the Club for promotion and publicity purposes (e.g. website, newspapers, or similar). By joining the club all Members agree to this Policy unless they specifically advise the committee otherwise.

The LTA wishes for us to collect data on the profile of our club members. The information requested relates to gender, ethnicity, disability and age only. Monitoring is recommended by organisations such as the Commission for Racial Equality, the Disability Rights Commissioner, the Equal Opportunities Commission, Sport England and UK Sport as a measure of the progress an organisation is making to eliminate discrimination and to ensure it is open and inclusive. The information you provide will allow us to establish base level data.

3) Family Discount - A Full/Associate member may claim a £20 discount for each additional member (excluding Carer category) living in the same household, e.g. a family consisting of 2 Full Adult & 2 Junior members may claim £60 discount

4) Payment – From the 1st April 2016 we are kindly requesting that all payments to the club be made by bank to bank transfer. Please follow the guidelines on the membership subscription tab. This saves the club valuable time and money. If it is absolutely necessary to pay by cheque or cash then please post to: **Membership Secretary, 18 Whitegates Close, Croxley Green, Rickmansworth, Herts, WD3 3JY**. Cheques should be made payable to “**Croxley Tennis Club**”. All cheques should carry the members name on the reverse and envelopes clearly marked as to what they relate if hand delivered. **The club does not accept liability for lost or undelivered monies.**

Please note – we do recognise that some people and in particular larger family groups may have difficulty paying fees in full in one payment. If this is the case, please contact Richard (details below) in confidence, we will always try to help.

Any questions please to the membership team by e-mail at richard-boyce@sky.com or simply hit the link on our website: www.croxleytennis.com